

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING MINUTES
JUNE 16, 2022**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, John Long, Rick Abegglen, Josh Haas, and Bruce Paape.

Staff/Officials present: Village Clerk Melissa Depies and Director of Public Works Roger Strohm.

Others present: Baird Representative Justin Fischer, residents Cameron Bopp and John Teschan.

Consent Agenda

President Dohrwardt stated that there is an additional list of bills for approval.

Director of Public Works Strohm stated that among the bills to be approved is the invoice for the cameras that were installed at the Public Works garage. He questioned if the Village received the equipment that was proposed and if the invoice should be paid.

Trustee Long noted a needed correction in the Village Board meeting minutes from June 2, 2022: Page 1, first paragraph under Consent Agenda the date states July 3; the date should be changed to read June 3.

Motion by Trustee McLarty, seconded by Trustee Haas, to approve the June 2, 2022 Village Board meeting minutes as corrected, the General Fund, Water and Sewer bills as presented including the additional list provided, all Class A and Class B combination Liquor License Renewals, and a Temporary Class B License for OWSBA, Inc. and St. John's Men's Bible Study. Motion carried.

Open Session for Citizen Questions and Comments

None

Discussion on strategy for upcoming S&P review – Justin Fischer, Baird Financial Services

Justin Fischer, Baird Financial Services, explained that a debt payment was due on June 1, 2022, unfortunately that payment was made late. Mr. Fischer stated that the Village has a bond rating of AA- which is exceptional for a Village this size.

He noted that the late payment created the need for an event filing, which was done. The event filing is resulting in a rating review call from S&P Global in late July. The outcome of this review could result in a reduction in the Village's bond rating, most likely to an A+ status. What this means for the Village is that the interest paid on future

borrowing could be at a higher interest rate. The review and possible change in bond rating will not affect any of the Village's current debt.

Mr. Fischer suggested hiring a third party administrator to manage the GO Bond debt payments. Basically the administrator sends the Village a notice to ensure that the payment is not missed or overlooked. The cost of this administrator is approximately \$500 per year.

President Dohrwardt questioned if we could utilize the third party administrator for a couple of years and then cancel. Answer: yes, the Village is not locked into the service for any predetermined length of time.

Trustee Abegglen questioned if there was a guarantee that if we contract with a third party administrator the bond rating would not be reduced. Answer: No, however S&P Global will likely look at this action as a positive.

Trustee Haas questioned if the payments can be set up to be automatically done without initiation from the Clerk/Treasurer. Answer: No, the DTCC only accepts money through wire transfers and those must be initiated by the Clerk/Treasurer with the bank.

Trustee Gehrke stated that contracting with a third party administrator could potentially save the Village thousands of dollars. It was his opinion that the Village should move forward with said contract.

Delay of requirement to install sidewalk, 483 N Milwaukee Street – Cameron Bopp

Director of Public Works Strohm stated that sidewalk was supposed to be installed at the same time that Hillcrest put in the road. Currently there is nowhere for the sidewalk to go. If the sidewalk is installed at this property it will create a "sidewalk island".

Trustee Abegglen question if the property is being graded and landscaped to accommodate sidewalk in the future. Answer: yes, when the subdivision is complete and the sidewalk has somewhere to connect to sidewalk will be installed.

Trustee Gehrke questioned if the cost of installation would be assessed when the sidewalk is installed. Answer: yes, and the property owner is aware of said assessment.

Trustee Abegglen stated that he has no concerns or issues with waiting to install the sidewalk.

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to approve delaying the requirement to install sidewalk at 483 North Milwaukee Street and the vacant lot to the south of said address until such time as the subdivision is complete.
Motion carried.

Report on Operations of Village by Village President

President Dohrwardt had nothing to report.

Report on Operations of Village by Village Marshal

Board members reviewed the report.

Report on Operations of Village by Fire Chief

Fire Chief Weyker was not in attendance. There was no report.

Report on Operations of Village by Director of Public Works/Wastewater Treatment Plant Operator

Board members reviewed the report highlighting projects and other activities of the Public Works crew as prepared by Director of Public Works Strohm.

Director Strohm requested approval to attend the Wisconsin Wastewater Operators Association conference October 4 to 7 at the Hyatt Regency, Green Bay, WI. He stated that all conference information is not yet available; however he would like to book his room as they tend to fill up fast.

Motion by Trustee Haas, seconded by Trustee Abegglen, to approve Director Strohm to attend the Wisconsin Wastewater Operators Association conference October 4 to 7 at the Hyatt Regency, Green Bay, WI. Motion carried.

Report on Operations of Village by Clerk/Treasurer

Board members reviewed the activities report as prepared by Village Clerk/Treasurer Depies.

Clerk Depies requested to attend the 2022 Wisconsin Municipal Clerks Association (WMCA) Annual Conference at the Chula Vista Resort & Conference Center in the Wisconsin Dells. She stated that the conference cost is \$170 and room fees are \$90 per night. Registration deadline is July 22. It was the consensus of the board to allow attendance; however this will need to be placed on the July 7 agenda for official action.

Clerk Depies stated that she will not be at the July 7, 2022 Village Board meeting.

Report by Ozaukee County District 2 Supervisor

Trustee Haas had nothing to report.

Report of Public Safety

Trustee Paape stated that it was a good informational meeting. The grant application was review and approved. Sustainability of the Fire/Medic position was discussed.

Report of Architectural Control Board

Trustee Long stated that the privacy fence for the gravel parking/storage area for Andrew J. Schmitz Construction was approved.

Jimmy B's has withdrawn the request for a fence and will be removing the small storage shed on the south side of his building. There was concern about the shed not being 10 feet from the building due to the electrical panel on the south wall of the building.

Report of Parks & Recreation/Technology Committee

Trustee Gehrke stated that members discussed the Family Fun B4 the 4th Event. Everything is ready to go.

The Summer Park Program has 23 children registered and the Village has hired 2 young men to run the program.

Report of Public Works and Utilities/Tree Board

President Dohrwardt stated:

- ✓ Committee is recommending no changes to the existing code relating to sewer backups.
- ✓ The DNR was concerned with the temperatures of the compost pile. DNR is requesting us to add more moisture and turn piles more frequently to bring temperature up.
- ✓ Arbor Day has not yet been set.
- ✓ Director Strohm will be reviewing and making changes to Chapter 200-4 Building Construction-Permits. This will be brought back to committee for approval.

Trustee Long stated that there was also a Plan Commission meeting held on June 6. The Commission approve the gravel parking/storage area for Andrew J. Schmitz Construction. A parking area on the side of the garage for Kendal Thistle was also approved.

Trustee Haas stated that EDC also met and discussed the color scheme and layout of the new website. Discussion also included contracting with a graphic designer to help create a new logo.

Items for Discussion and/or Action

Motion to adopt Resolution 2022-C Expressing our Appreciation to Jill Bertram for her years of service as Village Trustee:

Motion by Trustee McLarty, seconded by Trustee Haas, to adopt Resolution 2022-C Expressing our Appreciation to Jill Bertram for her years of service as Village Trustee. Motion carried.

Motion to approve Ordinance 2022-3 Regulating the sale, gift, possession and use of nicotine products, vapor products and electronic smoking devices:

Motion by Trustee Haas, seconded by Trustee Abegglen, to approve Ordinance 2022-3 Regulating the sale, gift, possession and use of nicotine products, vapor products and electronic smoking devices. Motion carried.

Motion to approve Change Order to Mueller Excavating Inc. in the amount of \$23,800 to install full curb and gutter rather than spot curb and gutter on North Wilson Street

Director Strohm explained that the job was bid with 800 feet of curb replacement. The amount of curb needing to be replaced will exceed that amount; therefore he is

recommending to remove and replace all curb and gutter. This will provide a much better project; the new curb will not have to match into the old curb, all curb will be consistent.

Trustee McLarty questioned if the elevation of the new curb would be higher than what is currently there. Answer: The elevation will match what is currently there, the sidewalks are not being replaced therefore elevations cannot be changed.

Motion by Trustee Gehrke, seconded by Trustee McLarty, to approve a Change Order to Mueller Excavating Inc. in the amount of \$23,800 to install full curb and gutter rather than spot curb and gutter on North Wilson Street. Motion carried.

Trustee Haas questioned the status of the project and the delay in the sewer work. Director Strohm stated that the area has been hot-lined, the contractor stated that they would be in next week to complete the work.

Motion to adopt resolution 2022-D Reviewing the Compliance Maintenance Annual Report (CMAR) to be submitted to the Department of Natural Resources for 2021
Director Strohm stated that this is the report card for wastewater activities for the past year. One section of the report received a grade of B due to high BOD levels three times. The overall Grade Point Average was 3.92.

Motion by Trustee Gehrke, seconded by Trustee McLarty, to adopt resolution 2022-D Reviewing the Compliance Maintenance Annual Report (CMAR) to be submitted to the Department of Natural Resources for 2021. Motion carried.

Correspondence

None

Items for Future Consideration by the Village Board

Trustee Gehrke reported that meetings were held with the web site designers. Direction was given to use the same color scheme as Northern Ozaukee School District.

Mid Star Printing has provided a quote of \$1,700 to assist with rebranding and creating a new logo for the Village. Trustee Gehrke anticipates that these funds will come from the EDC budget.

Adjournment

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to adjourn the meeting at 7:57 p.m. Motion carried.

Respectfully Submitted:

Melissa Depies
Village Clerk