

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING MINUTES  
MAY 3, 2022**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, John Long, Josh Haas, Rick Abegglen, and Bruce Paape.

Staff/Officials present: Director of Public Works Roger Strohm, Marshal Mike Davel, Fire Chief Brian Weyker, and Village Clerk Melissa Depies.

Others present: Ken Karrels and Tonya Wolfgram.

**Consent Agenda**

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve the April 19, 2022 Village Board meeting minutes as presented, the General Fund, Water and Sewer bills as presented. Motion carried.

**Open Session for Citizen Questions and Comments**

None

**Report on Operations of Village by Village President**

*Annual Review of Chapter 49 – ethics of the Fredonia Village Code:* The Ethics Code was distributed and reviewed by all members.

*Mid-Moraine Municipal Association Dinner Meeting – May 25, 2022 / 6:00 PM / Edgewater Golf Course, Grafton:* President Dohrwardt stated anyone interested in attending this meeting should let Clerk Depies know prior to May 18.

**Report on Operations of Village by Village Marshal**

Board members reviewed the report highlighting activities of the Police Department as prepared by Marshal Davel.

Marshal Davel stated that all the officers in the Village work full time at other departments which are offering many overtime hours, therefore the hours in the Village are fluctuating slightly. The number of citations issued are up by 16 this year over last year at this time. \$640 has been received by Mid-Moraine.

**Report on Operations of Village by Fire Chief**

Fire Chief Brian Weyker stated that they are continuing to work with neighboring departments. They have been scheduling and completing joint trainings with Belgium Fire Department and Waubeka Fire Department.

**Report on Operations of Village by Director of Public Works/Wastewater Treatment Plant Operator**

Board members reviewed the report highlighting projects and other activities of the Public Works crew as prepared by Director of Public Works Strohm.

Director of Public Works Strohm reported that no work was done on North Wilson Street today due to the rain. Water main should be completed this week with lateral work to follow.

**Report on Operations of Village by Clerk/Treasurer**

Board members reviewed the activities report as prepared by Village Clerk/Treasurer Depies.

**Report by Ozaukee County District 2 Supervisor**

Trustee Haas stated that the county will be appointing their committees on May 4. He will be appointed Vice Chair of the Public Safety Committee.

### **Report of Architectural Control Board**

Trustee Long stated that Dale Buser requested a fence on the property line of his land just west of the Fox Glen Subdivision, he will be obtaining permission from abutting property owners.

The board also approved a potting shed to be erected at 329 Deer Meadow Drive.

Damon Ward and Tom Miller have agreed to serve another term.

### **Report of Public Works**

President Dohrwardt stated that there are several action items referred by the Public Works Committee.

### **Report of Technology Committee**

Trustee Abegglen stated that the committee is recommending using Civic Plus for our website hosting.

Trustee Abegglen did a presentation of what the new website would offer. He noted that Civic Plus offers two levels of design; the Premium level at \$3,450 or the Ultimate level at \$4,325. The committee is recommending the ultimate level which is under the budgeted amount of \$5,000.

There is no update regarding the installation of the security cameras at the Public Works garage.

The technology to broadcast the meetings is now ready. The meetings can be broadcasted via Facebook Live or recorded and viewed on YouTube. The Technology Committee meeting was recorded to ensure that everyone could hear what was being said. This should be ready to go live for the next Village Board meeting on May 17.

The new website should be able to replace Constant Contact. Residents can sign up for notifications on the web site and get the information they are interested in.

The Committee recommends purchasing a color scanner/printer combo for the board room. There are funds available from other projects that were under budget.

### **Report of Park and Recreation Committee**

Trustee Gehrke stated that \$1,600 in donations has been received for the Family Fun B4 the 4<sup>th</sup> event. Planning is going well, a lot of fun things are being planned.

### **Report of Plan Commission**

President Dohrwardt stated that Troy Bretl, Gerry Weiland, and Dan Wellskopf agreed to serve another term on the Commission.

A Public Hearing is being scheduled for June 6 for a conditional use permit for Andrew J Schmitz Concrete to build a gravel parking area on land bordered by Tower Drive and South Milwaukee Street.

### **Items for Discussion and/or Action**

#### **Motion to approve Agreement for Advance Life Support Intercept with Grafton and Saukville Fire Departments:**

Fire Chief Brian Weyker stated that the two agreements for Advance Life Support Intercept with Grafton and Saukville need to be signed. The need to utilize Thiensville Paramedic Intercept service will be reduced. The agreements with Grafton and Saukville are financially beneficial to Fredonia with a flat fee rate of \$300 per intercept.

Motion by Trustee Haas, seconded by Trustee Abegglen, to approve an Agreement for Advance Life Support Intercept with Grafton Fire Department and Saukville Fire Department. Motion carried.

#### **Motion to approve a contract to complete a Micro Surface Sealant on Forest Street for a project cost not to exceed \$13,000:**

Director of Public Works Strohm stated that Micro Surface is similar to chip sealing; however it is a cleaner process as there is no oil or loose stone. The Micro Surface Sealant provides structural strength to the roads adding 10 to 15 years of life to an existing road.

Motion by Trustee Abegglen, seconded by Trustee McLarty, to approve a contract to complete a Micro Surface Sealant on Forest Street for a project cost not to exceed \$13,000. Motion carried.

Motion to approve a contract with Strand Associates for a Water Tower Planning Study for a cost not to exceed \$10,000:

Director of Public Works Strohm stated that this study has been budgeted for. Requests for Proposals were sent to several engineering firms however only one proposal was received. The proposal from Strand Associates includes a one year plan which represents the existing system, a 10-year plan which is intended to represent near-term to midterm growth, and a 20-year plan intended to represent midterm to long-term growth.

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve a contract with Strand Associates for a Water Tower Planning Study for a cost not to exceed \$10,000. Motion carried.

Motion to approve a contract with Strand Associates to prepare a Facilities Plan document and design for conversion of the wastewater treatment plant to an extended aeration facility for a cost not to exceed \$132,000:

Director of Public Works Strohm explained that this has been budgeted for and is the final element of the design process. This plan will set the Village up for infrastructure funding when/if it becomes available.

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve a contract with Strand Associates to prepare a Facilities Plan document and design for conversion of the wastewater treatment plant to an extended aeration facility for a cost not to exceed \$132,000. Motion carried.

Motion to approve paying for one-half the cleanup costs to Ken Karrels, 137 Edmaro Street for sewer backup damages:

Trustee Haas stated that this would be setting precedent.

Trustee McLarty stated that Village Code 455-9 F states:

“Utility responsibility. The Utility and its agents and employees shall not be liable for damages occasioned by reason of the breaking, clogging, stoppage or freezing of any building sewers or building drains; nor from any damage arising from repairing mains...”

Trustee Paape stated that this is not negligence from the property owner nor is it negligence from the Village; however he does not believe the property owner should have to pay for the damaged caused by a backup in the Village sewer system.

Trustee Abegglen stated that this can be covered under home owners insurance if the property owner includes the rider. He personally does this and the cost is \$150 per year for coverage.

President Dohrwardt questioned what the insurance cost would be for the Village. Director Strohm stated it would be approximately \$5,000 per year.

Trustee Gehrke stated that Village ordinance states that the Village is not responsible. As a Village Board we represent the entire Village and we need to do our research on how to best handle this situation. Trustee Gehrke stated he was not comfortable with making a recommendation at this time.

Mr. Karrels questioned what type of maintenance has been done on the sewer pipe. President Dohrwardt stated that the sewer lines are jetted and camera every year or

two. Director of Public Works Strohm stated repair work to this pipe was done in 2016. Manholes are looked into every year to ensure everything is flowing as it should.

President Dohrwardt stated that this is precedent setting, he recommended staff get information on what other communities do in this type of situation.

Trustee Long stated that this is a public utility, the Village should maintain the pipes properly. The Village failed to do that therefore the Village should help pay for the cleanup and repairs.

Trustee Haas stated that the insurance carrier stated we are not responsible for cost, codes says we are not responsible for costs.

Motion by Trustee Gehrke, seconded by Trustee Haas to refer the cleanup costs back to staff for further investigation from the insurance carrier and other communities. Motion carried.

Motion to approve contracting with Civic Plus for Website Redesign, Hosting, and Support of the Ultimate Design for a cost not to exceed \$5,000 per year:

Motion by Trustee McLarty, seconded by Trustee Haas to approve contracting with Civic Plus for Website Redesign, Hosting, and Support of the Ultimate Design for a cost not to exceed \$5,000 per year. Motion carried.

Clarification of hourly wages for: Disc Golf Help, Park Program Leader, and Temporary Summer Help:

Director of Public Works Strohm stated that \$12/hour was budgeted for Disc Golf Help and Park Program Leader and \$12.50/hour for Temporary DPW Summer Help; however the wage spreadsheet and minutes that were attached are not clear.

Motion by Trustee Haas, seconded by Trustee McLarty, to refer this to the Personnel Committee meeting on Thursday, May 5, 2022. Motion carried.

**Correspondence**

None

**Items for Future Consideration by the Village Board**

Ordinance 2022-3 Amending the Village of Fredonia Code of Ordinances Title 132 Village Board Section 8(A) – Meetings and Section 13(A)(1) Meeting Agendas

Trustee Haas stated he is in favor of reducing the Village Board meetings to one time per month and setting set dates for committee meetings.

President Dohrwardt is against having only one meeting per month.

**Adjournment**

Motion by Trustee Haas, seconded by Trustee Abegglen, to adjourn the meeting at 8:33 p.m. Motion carried.

**NEXT MEETING:**

Board of Review – May 17 / 6:00 PM to 8:00 PM  
Village Board – May 17 / 8:00 PM

Respectfully Submitted:

Melissa Depies  
Village Clerk