

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 15, 2022**

President Dohrwardt called the Village Board meeting to order at 7:02 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty (via Zoom), John Long, Josh Haas, and Bruce Paape (via Zoom).

Board members absent: Rick Abegglen

Staff/Officials present: Village Clerk Melissa Depies, Director of Public Works Roger Strohm, Village Marshal Mike Davel, and Public Works Crew person Brandon Heinen.

Others present: Bill Schanen-Ozaukee Press (via Zoom), Sandi Tretow, Town Chairman Lance Leider, and Town Clerk Christophe Jenkins.

**Consent Agenda**

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve the September 1, 2022 Village Board meeting minutes, and the General Fund, Water and Sewer bills as presented, and a Temporary Class B License: Divine Savior Catholic School / October 22, 2022. Roll Call Vote – Motion carried unanimously.

**Open Session for Citizen Questions and Comments**

None

**Report on Operations of Village by Village President**

President Dohrwardt had nothing to report.

**Report on Operations of Village by Village Marshal**

Board members reviewed the report.

**Report on Operations of Village by Fire Chief**

Fire Chief Weyker was not present, there was no report.

**Report on Operations of Village by Director of Public Works/Wastewater Treatment Plant Operator**

Board members reviewed the report highlighting projects and other activities of the Public Works crew as prepared by Director of Public Works Strohm.

Director Strohm stated that there are accepted offers on Parcel A in the business park and the South Milwaukee Parcel and the title company is working on closing documents. There has been a lot of interest in the business park – Finance Committee will need to meet to review offers. There is a current business in the Village that is interested in buying a large piece of the business park, however covenants and stormwater agreements need to be completed.

The Village will need to contract with an engineering firm for road and utility design. An additional loan may be needed to complete this project.

The Village has received a Developers Agreement for Hillcrest Subdivision. They would like to plat the entire subdivision; however they are only ready to construct homes on the lots adjacent to the road.

The WPDES Permit (Permit to Discharge under the Wisconsin Pollutant Discharge Elimination System) is due to the DNR at the end of October. Director Strohm stated that he will submit this report.

A water capacity/booster pump study determined that the Bio-tower pumps are needed now. The Village should replace one pump at a time and if a pump should go down the Village could utilize the air lift.

The North Wilson Street project is a LRIP project. Once all project costs are completed the paperwork for LRIP reimbursement will need to be submitted.

*Acceptance of Resignation from Roger Strohm-Director of Public Works:*

Trustee Haas stated that he appreciates all the work that Director Strohm has done for the Village over his career here and wished him the best in his new career.

Trustee Paape stated thank you for your service.

Trustee Long questioned if there was a recommendation on an Engineering Firm to assist with the business park and Hillcrest Subdivision. Director Strohm stated any of the firms the Village has used would be good.

Motion by Trustee Haas, seconded by Trustee Long, to accept the resignation from Roger Strohm-Director of Public Works. Roll Call Vote – Motion carried unanimously.

**Report on Operations of Village by Clerk/Treasurer**

Board members reviewed the activities report as prepared by Village Clerk/Treasurer Depies.

Clerk Depies stated that the insurance rates for the current Anthem plan went up 15%. The 2023 rates from the State of Wisconsin increased 6%.

**Report by Ozaukee County District 2 Supervisor**

Trustee Haas presented a letter he wrote to Ozaukee County Residents regarding the use of ARPA funds to purchase Cedar Gorge Clay Bluff. The letter will be submitted to the Ozaukee Press and other local papers. It is Trustee Haas's opinion that ARPA funds should NOT have been used to purchase this land and the cost to maintain the shoreline could become a financial burden on Ozaukee County residents.

### **Report of Public Safety Committee – B Paape**

Trustee Paape stated that the Public Safety Committee is recommending that a portion of the ARPA funds be used to purchase an amphibious vehicle for the Fire Department.

### **Report of Personnel Committee – B McLarty**

Trustee McLarty stated that the personnel committee accepted the resignation of Director Strohm and discussed various options on how to fill the position of Director of Public Works. He noted that there was discussion regarding collaboration with the Town of Fredonia to share an Administrator type position.

Town Chairman Lance Leider stated that the Town has hired a highly skilled clerk who would like to advance to Administrator working part-time for the Village and part-time for the Town. The Town would maintain a Deputy Clerk and Treasurer.

Trustee Haas stated that he believed this was a great solution. Collaboration between the Village and the Town would help both entities.

President Dohrwardt stated that he received a call from a member of the Newburg Village Board who highly recommended Mr. Jenkins stating that he worked in Newburg temporarily to help them get everything back in order after the Administrator and Treasurer abruptly left their positions.

Trustee McLarty stated he would like to move forward with discussions with Mr. Jenkins, the Town Board and the Village Board to see how a shared Administrator position may look.

### **Items for Discussion and/or Action**

#### **Discussion on receiving group home notifications from the state**

Trustee Long stated that he requested this to be on the agenda as a follow up to previous discussions regarding the group homes on North Wilson Street. He noted that the Village was going to send letters to the state representatives and to-date the letters have not been sent.

Trustee Long suggested that when the letters are written the Village should invite the representatives to a meeting to discuss why these facilities are allowed without any requirements of notification to the municipality.

Trustee Long offered to help draft a letter to the state representatives. The letter will be drafted and reviewed to be signed by all at the next board meeting.

Trustee Haas thanked Trustee Long for volunteering to follow up on this matter.

#### **Motion to approve the Subrecipient Agreement between Ozaukee County and the Village of Fredonia**

Clerk Depies stated that she sent the agreement to the attorney for review; however has not yet received an opinion. She suggested that the approval should be contingent of attorney review and approval.

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve the Subrecipient Agreement between Ozaukee County and the Village of Fredonia contingent on attorney review and approval. Roll Call Vote - Motion carried unanimously.

*Motion to appoint Don Dohrwardt and Josh Haas with Rick Abegglen being an alternate as members of the Joint EMS Working Group*

Motion by Trustee Long, seconded by Trustee McLarty, to appoint Don Dohrwardt and Josh Haas with Rick Abegglen being an alternate as members of the Joint EMS Working Group. Roll Call Vote - Motion carried unanimously.

*Motion to approve We Energies to install natural gas at Tower Drive and Innovation Drive for a cost not to exceed \$8,312.42*

Motion by Trustee Gehrke, seconded by Trustee Haas, to approve We Energies to install natural gas at tower Drive and Innovation Drive for a cost not to exceed \$8,312.42. Roll Call Vote - Motion carried unanimously.

Director Strohm stated that the Village should be refunded as the Business Park develops.

*Motion to purchase/install a Process Analyzer for Orthophosphate Measurement with Sample Prep Station from Energenecs for a cost of \$28,635.61*

Director Strohm stated that this is a permit requirement from the DNR. Half of the project is budgeted in 2022 and the other half in 2023. He noted there is an approximately 12 week lead time on the equipment.

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve purchasing/installing a Process Analyzer for Orthophosphate Measurement with Sample Prep Station from Energenecs for a cost of \$28,635.61. Roll Call Vote - Motion carried unanimously.

*Motion to purchase Maintenance Kits for E&H Analyzer from Energenecs for a cost of \$5,615.90*

Director Strohm stated that the maintenance kit is not required at this; however it is highly recommended. This is a budgeted item.

Motion by Trustee Long, seconded by Trustee Gehrke, to purchase Maintenance Kits for E&H Analyzer from Energenecs for a cost of \$5,615.90. Roll Call Vote - Motion carried unanimously.

*Motion to approve Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program*

Motion by Trustee Haas, seconded by Trustee Long, to approve Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program. Roll Call Vote - Motion carried unanimously.

Motion to appoint Trustee Dan Gehrke as point of contact in regards to any matters with the industrial park during the interim of employee vacancy.

Motion by Trustee McLarty, seconded by Trustee Haas, to appoint Trustee Dan Gehrke as point of contact in regards to any matters with the industrial park during the interim of employee vacancy. Roll Call Vote - Motion carried unanimously.

**Correspondence**

Clerk Depies stated that the Mid-Moraine dinner will be held Wednesday, September 28 in Kewauskum. Please let Clerk Depies know if you are attending. President Dohrwardt and Trustee Long both indicated they would attend.

**Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for personnel matters**

Sandi Tretow questioned what topics would be covered in closed session. She stated that the Agenda was not specific enough.

Motion by Trustee Haas, seconded by Trustee Gehrke, to convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for personnel matters at 8:00 PM. Roll Call Vote – Motion carried unanimously.

It was noted that Trustee McLarty and Trustee Paape disconnected from zoom and was not part of closed session discussions.

**Adjourn closed session and reconvene into open session**

Motion by Trustee Gehrke, seconded by Trustee Haas, to adjourn closed session and reconvene into open session at 9:00 PM. Motion carried unanimously.

**Action as recommended pursuant to closed session**

Motion by Trustee Gehrke, seconded by Trustee Haas, to recommend the Personnel Committee proceed in the investigation of hiring/filling a Joint Municipal Administrator position. Motion carried unanimously.

**Items for Future Consideration by the Village Board**

Trustee Gehrke stated that he saw on Fredonia/Waubeka speaks that the park equipment was in need of repairs. Staff will need to survey the equipment and schedule repairs.

**Adjournment**

Motion by Trustee Gehrke, seconded by Trustee Haas, to adjourn the meeting at 9:06 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies  
Village Clerk