

VILLAGE OF FREDONIA
VILLAGE BOARD MEETING MINUTES
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
March 29, 2022

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, Jill Bertram, Josh Haas, and Rick Abegglen.

Board members absent: John Long.

Staff/Officials present: Director of Public Works Roger Strohm, Marshal Mike Davel, Fire Chief Brian Weyker, and Village Clerk Melissa Depies.

Consent Agenda

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to approve the March 15, 2022 Village Board meeting minutes as presented and the General Fund, Water and Sewer bills as presented. Motion carried.

Open Session for Citizen Questions and Comments

None

Report on Operations of Village by Village President

President Dohrwardt stated that at the Fire Department Banquet he presented a proclamation to John Schommer for his heroic actions during the trench collapse on August 25, 2022.

Motion by Trustee Haas, seconded by Trustee Abegglen, to approve a proclamation commending John Schommer for his heroic actions during a trench collapse on August 25, 2022. Motion carried.

President Dohrwardt stated that he will be presenting an Ordinance at the April 19 Village Board meeting to officially change the meeting nights to the first and third Tuesday of the month. The Ordinance would then be approved at the May 3, 2022 meeting.

Report on Operations of Village by Village Marshal

Marshal Davel stated that there is no report due to a computer malfunction. He stated everything is running business as usual; no issues to report.

Report on Operations of Village by Fire Chief

Fire Chief Brian Weyker stated that the Fire/Medic proposal will be voted on by the County Board on April 6, 2022. If the proposal is passed the Village will need to hold Public Safety meetings so the Village can apply for funding grants. Chief Weyker also explained that there will be opportunities for additional funding for partnering with other communities. By partnering with other communities the additional grants can range from \$100,000 to \$300,000.

Chief Weyker stated that he will have his annual report completed for the April 19, 2022 meeting. He is still waiting for additional information from Life Quest.

Chief Weyker requested that he be included in the approval process of all commercial building permits and conditional use permits. He wants to make sure all commercial buildings meet fire codes. Chief Weyker will survey other communities to determine how this is done and bring back a formal procedure for approval.

Report on Operations of Village by Director of Public Works/Wastewater Treatment Plant Operator

Board members reviewed the report highlighting projects and other activities of the Public Works crew as prepared by Director of Public Works Strohm.

Director of Public Works Strohm reported:

- ✓ Crews are street sweeping this week and will begin turning valves.
- ✓ There has been no update from Hillcrest Builders.
- ✓ There is no official start date for the North Wilson Street project. Once we have an official start date crews will put up temporary no parking signs. Project is anticipated to take approximately 90 days to complete. Trustee Haas questioned access to driveways during the project. Director Strohm stated that the contractor will inform the residents the day before driveway access is restricted. If a car is in the driveway they will knock on the door and give the resident an opportunity to move it. Typically driveway access is only restricted for about 4 hours.

Report on Operations of Village by Clerk/Treasurer

Board members reviewed the activities report as prepared by Village Clerk/Treasurer Depies.

Clerk Depies questioned if any board members were interested in taking the Board of Review training. President Dohrwardt stated he would attend.

Report by Ozaukee County District 2 Supervisor

Trustee Haas stated he has nothing to report at this time.

Report of Comprehensive Plan

Director of Public Works Strohm reported:

- ✓ The committee continues to meet and are revising the chapters. They are currently on Chapter 5 – Utilities and Communication Facilities.

President Dohrwardt stated that John Donald and Jessica Franck are listed both as present and absent in the minutes. Director Strohm stated that were absent, the minutes will be corrected.

Report of Architectural Control Board

President Dohrwardt stated:

- ✓ The Architectural Control Board reviewed and approved plans for a single family home on Wenzel Avenue as presented by Steinke Services. Steinke Services is requesting that this home have a concrete pad near the garage and the remainder of the driveway remain gravel.

Items for Discussion and/or Action

Approval to allow a gravel driveway for the proposed new home on Wenzel Avenue:

President Dohrwardt stated Village ordinance does not allow gravel driveways; however this situation is unique as Wenzel Avenue is currently gravel as well.

There was lengthy discussion regarding this matter. Comments and concerns were:

- ✓ The property owner should be required to pave the driveway once the road is improved. Possibly allow a one year time frame.
- ✓ How will this be enforced if the property owner does not comply with the requirement?
- ✓ Possible to have the Village contractor complete the driveway and assess all associated cost back to the property owner.
- ✓ Could this portion of Wenzel Avenue be paved as an extension to the North Wilson project? Director Strohm is currently working with Payne & Dolan for a cost; however estimated that it would cost approximately \$25,000. Improvements would include sidewalk, curb and gutter, and roadway to the west property line.
- ✓ Ordinance 241-4(C) was cited as a possible loophole to allow the gravel driveway until the road is complete. “The grade of that portion of any private driveway or pedestrian path located within the limits of any public road, highway or street shall be such as shall meet the grade of the existing public roadway at its edge and not cause an obstruction to the maintenance or clearing of such public roadway.”

Motion by Trustee Haas, seconded by Trustee Abegglen, to allow the driveway for the proposed single family home on Wenzel Avenue to remain gravel until 1 year following the completion of road improvements to Wenzel Avenue. Motion carried.

Correspondence

Director of Public Works Strohm stated that he received Articles of Violation from the state regarding the trench collapse. Director Strohm met with the state inspector and indicated that Village Crews will no longer be digging any deeper than 4 feet to avoid any future incidents. The file is being closed.

Items for Future Consideration by the Village Board

Trustee McLarty stated that the Village should start moving forward on the search for an Administrative Assistant. He questioned if this should be meetings with the Finance Committee or the Personnel Committee. President Dohrwardt stated that it should start at Personnel to determine what is needed. Trustee McLarty stated a meeting will be scheduled after the election once committee members have been appointed.

Adjournment

Motion by Trustee Haas, seconded by Trustee McLarty, to adjourn the meeting at 7:47 p.m. Motion carried.

NEXT MEETING: Tuesday, April 19, 2022

Respectfully Submitted:

Melissa Depies
Village Clerk