

FREDONIA VILLAGE BOARD MEETING

May 7, 2009

The regular village board meeting was called to order at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Mark Edbauer, Sr., Chuck Lapicola, and John Rudolph. Also present: Jamie Edbauer and Matt, Alexa Paape and Mrs. Paape, Rich Mueller, Mark Jaeger, Mary Schommer, Allen Neumann, and Jo Ann Wagner. Arriving later: Chris Kunstmann and Gary Buntrock.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Swear in Board Members

Village President Joseph Short and Village Trustees Fritz Buchholtz, Mark Edbauer, Sr., and John Rudolph were sworn into office.

Approve Minutes

Minutes of the April 16, 2009 village board meeting were approved as presented on a **MOTION** by Lapicola, seconded by Buchholtz, and carried.

Payment of Bills

The General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Lapicola, seconded by Dohrwardt, and carried. (Kunstmann arrived)

Unfinished Business

MAPLE LAWN SIGN: Short stated that at the last meeting John Donald asked about the Maple Lawn sign. On October 16, 2008 Waskiewicz contacted Chris Clark of the Waubedonia Soccer Club. The Club is not interested in having the sign returned. Short stated that anyone interested in the sign should contact Larry Waskiewicz. Lapicola noted that the sign was donated to the village and is village property. Bertram suggested that John Donald be contacted to find out who is interested in purchasing the sign.

DONATION PLAQUE FOR FGC: Short distributed a picture of the proposed plaque. (Buntrock arrived) Lapicola requested a listing of the items donated. Mueller stated that he has a listing, but he does not have it with him. The donation plaque represents donations through December 31st. Dohrwardt commented that getting information regarding the plaque and who has donated what has not been easy. It appears there is a cloud of secrecy regarding the plaque. Bertram asked if the town board had approved the plaque. Mueller stated the commission approved it last night. It will then go to the town board. The criteria for having your name placed on the plaque was a donation of \$50 or more. The cut off date for contributions was December 31st. It appears some people were allowed to make contributions after the cut off date, but others were rejected. Mueller stated they will discuss this at the next meeting.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed. Kunstmann noted that a key has still not been placed in the knox box for the Fredonia Government Center.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. The proposed bond schedule as recommended by the Mid-Moraine Municipal Court Judge was discussed and will be added to the next village board agenda.

Report from Wastewater Treatment Plant Manager on Operations of Village

Buntrock stated that training continues at the Wastewater Treatment Plant, schools have been completed and exams were taken yesterday. Sludge hauling for the spring is complete. Industrial discharge continues to be monitored. Effluent values were reviewed. The plant exceeded effluent value limits the week of April 1 because of the plant upset. Approval was given for Buntrock to attend the June 4 Collection System Seminar on a **MOTION** by Lapicola, seconded by Dohrwardt, and carried.

Short stated that the cost used in the proposal from McMahon Engineering was the actual cost from the Facility Plan. Also, Project C was included in the \$2,400 cost for submitting the applications.

Sewer Lining at High School and Area on Fredonia Avenue

Buntrock presented a proposal from Visu-Sewer for lining the 1,070 feet of 8" sewer at the high school and 158 feet of 8" sewer on Fredonia Avenue at a cost of \$32.51 per foot. This would prevent clear water from entering the sanitary sewer system in these areas. The school has about \$18,000 in their budget for their \$34,785.70 of the cost. Buntrock questioned if the village would allow the school to pay the remainder next year. Short asked if there was any discussion to use the TID funds that will be returned to the school later this year. Buntrock cautioned that the bids may not be as competitive after June 30th when stimulus money becomes available. If spot repairs are needed, it may increase the cost. Lapicola asked Buntrock to check if any other companies would be able to provide a proposal for this type of work. (Mueller left) If the village is willing to work with the school district, a written agreement will be needed. Short will contact the school superintendent to discuss and will report back to the board at the next meeting.

Report from Director of Public Works on Operations of Village

The written report was reviewed. Neumann commented that when bidding certain projects sometimes because of proprietary reasons or because there is only one player or because it is a specialty item, it may not be possible to obtain more than one bid. The specs for the South Milwaukee Street project have been published in the paper, sent directly to bidders, and have been followed with a phone call, but because of the nature of the work, Neumann is not sure three bids will be received. Lapicola noted that if companies were contacted but did not bid, that would almost count as a bid. Neumann stated that the property owner adjacent to the South Milwaukee Street detention pond lot will be allowed to transplant some of the trees that will be lost with the project. The storm water project will probably start next week.

Summer Employment

Neumann requested authorization to hire temporary help within the parameters of the budget which includes 1330 hours. Although the two employees from last summer may be available, they are not available at this time and he would like to start someone as soon as possible. One applicant helped build this building and is currently laid off. He may be called back to work later this year. Short questioned if the village should advertise for the part-time position. The consensus of the board was that advertising for the position was not needed. A **MOTION** was made by Dohrwardt, seconded by Lapicola, to authorize the Director of Public Works to hire temporary summer employment within the confines of the budget. Motion carried.

Report from Clerk-Treasurer on Operation of Village

The report from the Clerk-Treasurer was reviewed. A copy of the Ethics Code was provided for each board member. After reviewing the Code, each board member should sign the statement noting that they will adhere to the Ethics Code. The Board of Review Guide for Board Members was distributed to each board member. Bertram noted that she will not be able to attend the Board of Review meeting.

Request from Ozaukee Middle School for Donation of Water

Alexa Paape, 6th grader at Ozaukee Middle School and president of the *Friends of Rachel*, stated that they are having a car wash on Saturday, May 16th at the Little Friends Learning Center to raise money for Children's Hospital. Their group has already discussed ways to conserve water but is asking the village to donate the value of the water to the *Friends of Rachel*. Dohrwardt questioned if a meter could be added to measure the amount of water. Neumann said that was possible. A **MOTION** was made by Dohrwardt, seconded by Edbauer, to meter the water used for the car wash and donate the value of the water to the *Friends of Rachel* by applying a credit of this amount to the water bill. Motion carried.

Committee Appointments

Short presented committee appointments. Buchholtz stated that he would like to remain on the Parks Committee to finish projects they have started. Bertram noted that she is listed as chair of both the Parks Committee and Personnel Committee and declined the chair of

one of the committees. After discussion Lapicola agreed to serve on the Public Safety Committee instead of Buchholtz, and Buchholtz will serve on the Parks Committee instead of Lapicola. Buchholtz will be chairperson of the Parks Committee. Short also appointed John Derler as Building Inspector for the Village. He has also spoken with Tom Johnson about remaining as the commercial building inspector. Short also re-appointed Brian Schommer as Fire Chief with the understanding that a monthly financial report be submitted to the village board on the expenses of the month along with what was budgeted, the Public Safety Committee will hold quarterly meetings to review fire reports and ambulance calls, and the Fire Chief will submit an accounting of what the part time employees did during the week to be attached to the time sheets. A **MOTION** was made by Dohrwardt, seconded by Lapicola, to approve the committee appointments with the changes as requested. Motion carried.

A **MOTION** was made by Short, seconded by Dohrwardt, to appoint Buchholtz as president pro tem. Motion carried with Buchholtz abstaining.

Parks Committee – April 27, 2009 Meeting

Minutes from the Parks Committee meeting were reviewed. Buchholtz reported that at least ten applications have been received for the Farmer's Market. A "Market Manager" will collect the fee and oversee the set up and close of the market. Charitable groups will also be allowed to sell items including raffle tickets at the Farmer's Market. The committee is looking at adding Frisbee hoops in the parks. The annual walk through of the parks is scheduled for May 11 at 5:30 p.m. starting at Stoney Creek Park.

Pavilion at Stoney Creek Park

Bids specs have been prepared for changing the Stoney Creek Park building into an open pavilion. The committee is also recommending that dusk to dawn lighting be added and that the material for the ceiling be a waterproof type of material. Extra lumber may be required for blocking. Rudolph stated he would also recommend gluing and screwing the ceiling so it does not sag. It was noted that mold has been found growing on the ceiling of the Stoney Creek Park building. Currently five families have reserved the building for June before demolition of the sides. Rudolph suggested that an air sample be taken. A **MOTION** was made by Short, seconded by Lapicola, to have the Director of Public Works bleach the mold area within the building on Friday and have Rudolph take the air quality test on Tuesday, with the cost of testing being village responsibility. Test results should be received within 48 hours. If a problem exists, information will be provided on how to clean the area. A letter will then be sent with all the information and test results to anyone having the park reserved in June. Motion carried. After discussion, a **MOTION** was made by Dohrwardt, seconded by Buchholtz, to approve going out to bid to change the Stoney Creek Park building into an open pavilion, including changes to electric. Motion carried. It was noted that a member of the board could bid on the project if the job is less than \$15,000. The board member would need to recuse themselves from any discussion and voting on the project.

Personnel Committee Meeting – April 30, 2009

The Personnel Committee met and reviewed the two applications received for Building Inspector. Interviews were conducted on May 4, 2009 with one applicant withdrawing at that time. John Derler has accepted the position of Building Inspector for the Village of Fredonia but is not certified for commercial inspections. The committee discussed the possibility of contacting the town and providing commercial training for the building inspector. Derler was appointed Building Inspector along with the committee appointments.

Resolution No. 2009-I Thanking Larry Palm for His Service as Village Trustee

A **MOTION** was made by Dohrwardt that Resolution No. 2009-I thanking Larry Palm for his service as village trustee be adopted by unanimous consent. This was seconded by Rudolph and carried unanimously.

Resolution No. 2009-J Thanking Larry Waskiewicz for His Service as Village Trustee

A **MOTION** was made by Dohrwardt, seconded by Buchholtz, to adopt Resolution No. 2009-J thanking Larry Waskiewicz for his service as village trustee. Motion carried with Bertram opposed.

(A short recess was taken)

Insurance Renewal

Insurance through A. N. Ansay and Associates provided by Continental Western was renewed for a total cost of \$45,758 including worker's compensation on a **MOTION** by Dohrwardt, seconded by Bertram, and carried.

Project Bidding Policy

Short questioned if all projects within a reasonable dollar amount should be bid. He suggested anything above \$2,500 for projects. Obtaining bids for architectural and engineering services should be discussed by the Public Works Committee or Finance Committee. Buntrock stated that one concern by engineers is if one engineer does the design work, and then a different engineer oversees the bidding and construction, many engineers will not bid on the bidding and construction phase of the project. Buntrock questioned if the village has a list of qualified firms. Lopicola stated that a Request for Proposals could be sent to area firms. He does not have a problem with McMahon. Many federal projects are designed by one engineer and bid and constructed with a different engineer.

Parade Route for Celebrate Fredonia

Buchholtz stated that last year the parade route went down Fredonia Avenue with more than 50 units in the parade and he has received many comments that residents liked the parade route. A **MOTION** was made by Buchholtz, seconded by Lopicola, that the parade route remains the same as last year going through the downtown area. Motion carried with Short abstaining.

Request for Use of Parking Lot on Fillmore Street for Rummage Sale

The request from Geisheker Studio, located on the second floor at 508 Fredonia Avenue, for use of approximately 10 feet by 10 feet in the parking lot north of the building during the village wide rummage sale was reviewed. Short questioned if this would block any parking. Buchholtz noted that the area could be to the side of the driveway. Bertram commented that trailers are parked in the parking lot daily and perhaps could be moved for the Village wide Rummage Sale. A **MOTION** was made by Buchholtz, seconded by Dohrwardt, to allow Geisheker Studio to use a 10' x 10' area of the parking lot north of 508 Fredonia Avenue during the hours of the rummage sale on May 16 providing the entrance to the parking lot is not blocked. Motion carried with Short abstaining.

Request for Economic Development Grant

The request from Jose Camacho, Fredonia Family Restaurant, for an Economic Development grant was referred to the Economic Development Committee for review and recommendation on a **MOTION** by Short, seconded by Dohrwardt, and carried.

Correspondence

Correspondence received and reviewed include:

- Letter from Dept. of Workforce Development regarding unemployment benefits.
- Letter from Veolia regarding tax increase on waste sent to landfill.
- Update from Ozaukee County Health Department regarding swine influenza.
- Ehlers April 2009 newsletter.
- Mid-Moraine Municipal Association dinner meeting – May 27, 2009

Items for Future Consideration by Village Board

Lopicola expressed concern over the cost of attorney fees and requested that the board look at the guidelines for obtaining legal advice at the next board meeting. Dohrwardt agreed. Short stated that it will be put on the next board agenda.

Lopicola asked if a manager was appointed for the Fredonia Government Center. Short replied no. Dohrwardt asked if the Director of Public Works has been contacted to submit a bid for grass cutting. Neumann stated that he submitted estimates last year at budget

time and has invoiced monthly or bi-monthly for services provided.

The meeting adjourned at 9:15 p.m. on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried.