

FREDONIA VILLAGE BOARD MEETING

October 2, 2008

The regular village board meeting was called to order at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Don Dohrwardt, and Chuck Lopicola. Also present: Mark Jaeger, John Donald, Trevor Cary, Bonnie Waskiewicz, Allen Neumann, and Jo Ann Wagner. Arriving later: Larry Palm, Larry Waskiewicz, Fuzzy Schommer, Chris Kunstmann, Fire Chief Brian Schommer, and Janice Stadler.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the September 11, 2008, village board meeting were approved as presented on a **MOTION** by Lopicola, seconded by Dohrwardt, and carried. (Fuzzy Schommer arrived)

Approve Payment of Bills

With the additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** by Lopicola, seconded by Dohrwardt, and carried.

Treasurer and Utility Reports

The August treasurer and utility reports were approved as presented on a **MOTION** by Lopicola, seconded by Bertram, and carried.

Open Session

Cary requested that the Fredonia Government Center Commission use the sign to publicize when village board and committee meetings are held.

Bonnie Waskiewicz, Community Organizer for Girl Scouts in Fredonia, presented a letter to the village board itemizing projects and actions of the Girl Scouts in Fredonia. The National Girl Scout adult leadership standard recommending a ratio of adults to Scouts was presented.

John Donald stated that he has been contacted by someone who is interested in possibly purchasing the "Maple Lawn" sign that was located at 242 Fredonia Avenue before the Government Center was built. Waskiewicz noted that the sign was manufactured by the Waubedonia Soccer Club and donated to the village. It is currently in storage. As government property it could be put up for bid or auction. Donald questioned where it is in storage. Waskiewicz replied that the sign is currently in his possession. Bertram suggested that the sign be returned to the soccer club. Chris Clark is the soccer club contact.

Kunstmann noted that the Fire Department will be burning the house at the intersection of Hwy. 57 and Hwy. D on Saturday. He issued an invitation to the village board members to come and observe the practice. Kunstmann also invited everyone to the Fredonia Fire Department Open House on Saturday, October 12th from 10:00 a.m. to 1:00 p.m.

Unfinished Business

None

Review of Fredonia Fire Department Meeting Room Use Policy

The Fire Department Meeting Room Use Policy adopted by the village board in July of 2008 was reviewed. After lengthy discussion, a **MOTION** was made by Short, seconded by Waskiewicz, to revise the paragraph regulating the ratio of adults to children to mimic the guidelines as established by the National Girl Scout Standards. Dohrwardt made a **MOTION**, seconded by Lopicola, to refer the Meeting Room Use policy to the Public Safety Committee for review and revision. Discussion followed on other areas of the policy that may need to be revised, if the policy should be rescinded until it is changed, and what the ramifications are if the policy is not changed or rescinded. Comments were made asking that the Fire Department meeting room remain for the Fire Department only,

and who will monitor and clean the building for each use. The motion to send the Meeting Use policy to the Public Safety Committee for review and revision was withdrawn with agreement from all board members. The **MOTION** to revise the paragraph regulating the ratio of adults to children to mimic the guidelines as established by the National Girl Scout Standards was approved with Lapicola opposed. A **MOTION** was made by Dohrwardt, seconded by Bertram to refer the Meeting Room Use policy as amended to the Public Safety Committee for review and further updates. The **MOTION** was then amended to send the policy to the Public Works Committee for review and update. Motion carried.

Close Construction Loan – Village Hall

The village portion of the total building cost for the Shared Hall is about \$423,645. The village also paid \$23,858.60 in 2007 for design costs and \$71,047.07 in 2008 for additional items for the Shared Hall. A **MOTION** was made by Lapicola, seconded by Dohrwardt, to borrow the actual building costs, but not the architectural services, landscaping, furniture, and other miscellaneous costs. Motion carried with Waskiewicz abstaining.

The term of the loan was then discussed. Five and ten year options and associated costs were reviewed. The ten year loan will cost an additional \$50,000 over the length of the loan. Accumulated interest will be paid from the general fund. The length of the loan will be determined at the next meeting when the loan is approved. Both options will be considered.

Border Agreement with Town of Fredonia – Ad Hoc Committee

Short stated that the Town of Fredonia Chairman has requested a border agreement. Short recommended that an ad hoc committee be established with the village president, a village board member and a plan commission member as village representatives. A **MOTION** was made by Waskiewicz, seconded by Dohrwardt, to create an ad hoc committee to work on a border agreement with the Town of Fredonia with Short and Lapicola and one person from the Plan Commission as village representatives. Motion carried.

Personnel Committee – Trustee Compensation

Minutes from the September 16, 2008, Personnel Committee were reviewed. Compensation for board and committee meetings and the wage for the village president were reviewed. The Personnel Committee recommended that compensation for village board meetings be increased from \$45 to \$50 and that compensation for committee meetings be increased from \$15 to \$25. It has been over seven years since payment has been increased. The committee felt an increase from \$3,000 to \$3,500 or \$4,000 would be appropriate for the village president salary. (Palm arrived) Waskiewicz noted that compared to other communities, the Village of Fredonia board is substantially underpaid. Any change to compensation does not take effect until the position is again filled. (After the next election for three trustees and the village president and after the April 2010 election for the other three trustee positions.) After discussion a **MOTION** was made by Dohrwardt, seconded by Short, to increase committee compensation from \$15 to \$25 per meeting, to increase board meeting compensation from \$45 to \$50 per meeting, and to increase village president salary from \$3,000 to \$4,000 per year with the increase effective upon the office being filled after the election for that position. A roll call vote was taken with Dohrwardt, Lapicola, and Short voting aye, and Waskiewicz, Bertram and Palm voting nay. Motion failed. Waskiewicz requested that this issue be revisited at the next board meeting.

Personnel Committee – September 16 and October 2, 2008

EMPLOYEE RESIGNATION: A **MOTION** was made by Dohrwardt, seconded by Bertram, to accept the resignation of Andy Helm effective October 10, 2008. Motion carried. Short noted that Helm was a good worker and appreciated the work he has done for the village.

HIRING NEW EMPLOYEE: Per the recommendation of the Personnel Committee, a **MOTION** was made by Waskiewicz, seconded by Dohrwardt, to accept applications for the Water/Wastewater Associate position. Motion carried.

LOSA: Waskiewicz questioned if we have notified employees of the current guidelines for LOSA contributions. Dohrwardt noted that the Personnel Committee is currently working on scenarios to make the positions LOSA eligible. This will allow us to promote from within, allow flexibility and not penalize people.

Parks Committee – September 17 and 25, 2008

The minutes from the Parks Committee were reviewed. No quorum was at the September 25th meeting.

Public Works Committee – September 25, 2008

The Public Works Committee is recommending a small increase in the operating budget. A storm water grant will be received in 2009 towards the detention pond on South Milwaukee Street. Options were discussed for the public works building addition. Truck traffic on South Milwaukee Street was also discussed.

Fredonia Government Center 2009 Proposed Budget

The village portion of the proposed budget is \$12,249.73 for operating expenses. This is a “bare bones” budget, but does include \$1,000 towards a replacement fund. A **MOTION** was made by Dohrwardt, seconded by Lopicola, to approve the village portion of the FGC budget and forward it to the Finance Committee to be included in the 2009 general fund budget. Motion carried.

Report from Fire Chief

Waskiewicz will provide the fire chief with a key for the knox box at the Fredonia Government Center. Schommer requested that “change the battery in your smoke alarm when you change your clocks” be added to the sign.

Report from Village Marshal

The report from the village marshal was reviewed. Parking citations have been issued at the high school. One recipient of a ticket felt the village marshal should have the parking permit information available on their computer. Currently a ticket is issued if the parking permit is not displayed in the vehicle. The village marshal has been requested by the school to enforce the parking permits. No changes were made to current procedures.

Report from Director of Public Works

The Village of Fredonia will receive a storm water grant from the DNR. The agreement will need to be approved when it is received. Some rough spots on the top of the retaining wall block have caused the wall to tilt forward slightly. The top area of the wall has already been dismantled. This has caused a delay in the Martin Drive project. The important factor is the safety and integrity of the wall, not the timeline.

Report from Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed. Absentee ballot requests are received almost every day.

Correspondence

Correspondence received and reviewed include:

- Ozaukee County Board agenda – October 1, 2008. (Dohrwardt reported that the Administrative Committee has met the last two days and has submitted a budget with a 2% increase. The library tax should be around \$.26 per thousand. He has requested that this be placed on the tax bills as a separate line item.)
- Letter from Penflex regarding 2008 service award state match.
- Ozaukee County Tourism Council annual board meeting notice.
- Notice of Claim – WE Energies. (Neumann has responded to WE Energies regarding the claim. The village did not do any excavating in the area in September or late August. The village did not dig in the easement area nor were they anywhere close to the easement area.)

- Letter from village resident regarding re-naming of Martin Avenue.
- Mid-Moraine Municipal Association meeting – October 22, 2008.

Items for Future Consideration by Village Board

Waskiewicz noted that the Girl Scouts have asked if they could hold a car wash at the fire station. Dohrwardt noted that it would be more convenient and safer to have it at the village shop. That way if the pager went off, the Scouts would not be in the way.

Waskiewicz also stated that the use of buildings and equipment policy needs to be discussed in closed session. Dohrwardt stated that any discussion about policy should be in open session.

Reconsideration of trustee compensation will be added to the next village board agenda.

The meeting adjourned at 9:33 p.m. on a **MOTION** by Dohrwardt, seconded by Palm, and carried.